



Communication Protocol

Communication plays a key role in creating and fostering strong, positive relationships between the school and the home. Communication can take place in a variety of formats, including face-to-face communication, telephone conversations, written communication, and electronic communication. Schools and families are encouraged to maintain ongoing and consistent communication.

Communication regarding building/district information will be available to parents through newsletters, iblogs, and robo-calls. Alternate modes of communication, such as sign-language interpreters, will be available upon request.

If parents/guardians or staff have a concern regarding a school-based situation, they are encouraged to bring the concern forward in a timely manner directly to the appropriate person. Communication should start between parents/guardians and the classroom teacher, followed by Building Principal, Special Education Coordinator, Director of Special Education, and Human Resources.

The District does not place limitations on staff and teacher communication - not deemed confidential by local, state, or federal laws - that would negatively preclude them from engaging in protected activity or otherwise communicating information about District and Wayne County RESA programs to third parties, including parents of students.

Communication should be respectful, honest and courteous with all parties listening and empathizing with each other. The school reserves the right to take any necessary actions to ensure that members of the school community are not subjected to abuse or inappropriate behavior.

All communication should adhere to Board Policy 9250, *Relations with Parents*; as well as local, state, and federal laws.